

**Integrated Training Collaborative Meeting**  
**April 17, 2017**  
**Agenda**

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ITC Quarterly Meeting  
Mon, Apr 17, 2017 10:30 AM - 12:00 PM EDT

Please join my meeting from your computer, tablet or smartphone.  
<https://global.gotomeeting.com/join/410769981>

Join the conference call:  
Dial in: 866-842-5779  
Code: 287-353-3701#

Present: Stacie Jackson, Cori Hill, Corey Cassidy, Dana Childress, Catherine Hancock, Beth Tolley, Deana Buck, Pam Park, Erin Austin, Carol Burke, Patty Eitemiller, Cathy Cook

1. State & National Activities

- VA DEC Update-Patty Eitemiller

The Virginia chapter is official and has been approved by DEC National. Mary Swingle is the new treasurer. She is from VCU. The Board has developed an advocacy newsletter and is working on a chapter website. All of this will be available soon. The Board is also planning a social activity at CCSS this summer to develop interest and involvement from the public. The next DEC National conference will be in Portland, Oregon, from Oct. 4-6, 2017.

- National Service Coordination initiative-Dana Childress

Dana shared info related to a national EI & ECE Community of Practice (CoP) workgroup. Within that work group is a subcommittee that both Dana and Cori serve on focused solely on service coordination and service coordinators. The focus of the subcommittee is to consider how to best share resources for service coordinators from the many resources individual states have developed. Topics discussed include service coordination and coaching, a service coordinator's role on the EI team, and using good practices to facilitate the IFSP team. Mary Beth Bruder from Connecticut oversees the Early Childhood Personnel Center (ECPC), which is currently grant funded by an OSEP grant. During this last funded year, ECPC is interested in working with the national workgroup to fund a national initiative related to service coordination (reps from 8 states) to come together to do some strategic planning onsite at ECPC. Outcome is not defined at the moment and so is wide-open to any and all topics at this point. Dana asked for ideas from this team as she does not anticipate the work beginning until Fall 2017. Some ideas shared today include:

- Leadership skills of a team – may look to business world for leadership “key ideas”
- 7 Key Principles – consider developing 7 Key Principles for SC specifically and using the original document as a springboard for SC Key principles.

Please forward other ideas to Dana as folks think of them.

2. Looping Back from Last ITC Meeting

- NICU Training-Erin

This group is meeting quarterly with their next meeting on 4-18-17. At that meeting, they will be discussing significant findings from the needs assessment done with NICUs around the

state. Seventeen of the 20 participating hospitals have completed the assessment. Also, survey completed w/ LSMs for feedback. The group is in its final development stage of a family survey to go to families after leaving NICU. More to come after meeting on Apr. 18.

### 3. Updates on current ITC work and tie to ITCVA Priorities and SSIP

- Module revision updates-All

El PD team updated everyone about having all the module revisions completed and available by June 30, 2017. Cori is working with Anne Brager and Kyla Patterson on the supervision module as they are “redecorating” an excellent module from Texas with Virginia’s information. The previous Child Development module has just been moved to the new format but no changes made to it at this time. Cori shared the goal that it will be updated to the new, more interactive style the other modules have been in the next fiscal year. The Service Coordination module is being finalized with voicing and other details to be ready to launch.

- Kaleidoscope revisions-Dana and Stacie

Planning is well underway for the first “new” Kaleidoscope training to occur in June and then repeated in the fall. Specific dates and locations are currently being negotiated with different venues. This will be a 1 day training followed by a 4-month Community of Practice (CoP) replacing the previous K1 and K2 face to face trainings. With the new plan, Kaleidoscope will be one day face to face and the CoP will meet 1X/mth for 4 months via phone for 90 minutes. Both the face to face as well as the CoP will focus on application of knowledge learned in modules to build a stronger understanding and fulfillment of service coordinators’ roles and responsibilities. Team will be seeking feedback from attendees during the summer so adjustments can be made for the fall dates.

- LSM Meeting-Deana

Deanna shared an update from the March LSM meeting recently in Charlottesville. LSMs come together in March and again in September to focus on various topics determined by a planning team of LSMs and State Part C staff. Focus for meetings often relate to SSIP topics and progress, exploring how PD team and Part C staff can best support LSMs professional development, and what needs LSMs are finding in their day to day work as the position is often complicated and multi-faceted.

- Functional Assessment Workgroup/MEISR-Carol

Carol shared information with the ITC about the current MEISR (Measure of Engagement, Independence, and Social Relationships) pilot. MEISR is an assessment tool designed by Naomi Younggren and Robin McWilliam. The goal of the pilot is to determine if this may be a tool that would support Virginia’s EI work. The pilot is currently comprised of over 74 people across 13 systems. The questions these people are seeking to answer as they learn and work with this tool include:

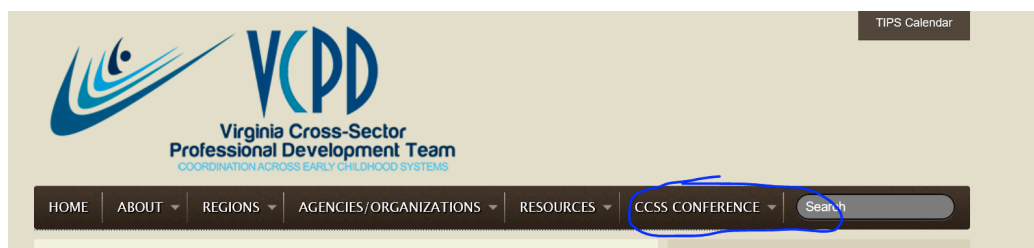
- Can it help us determine better quality child outcome ratings including inter-rater reliability both within systems and across the state?
- Can it strengthen our writing of outcomes that are more individualized and routines-based?

The group meets monthly via phone for an hour. These meetings are very structured requiring work in the field, homework and survey to gather information to answer these questions.

- Creating Connections to Shining Stars Conference-Cori

Don't forget to register for Creating Connections to Shining Stars Conference. Most of the hotel rooms are fully booked with conference registration being a bit behind. Planning team is very excited about the many session proposals and even had to turn down some submissions! An additional concurrent session strand was also added. Registration information can be found on the VCPD website along with schedules and write-ups of sessions to be presented.

- <http://www.vcpd.net/conference/>



- Coaching projects-Dana

Dana is wrapping up two different coaching projects. One, the second cohort for the Coaching Facilitation Guide, is on its 5<sup>th</sup> meeting of 6. A survey will be sent out to local systems to determine if this will be offered again in the next fiscal year.

The other project is the Orientation to Coaching & Natural Learning Environments process for systems with new providers. There are three systems currently piloting a four-session long mentoring process to provide a structure to orienting new service providers to coaching in EI. This involves an initial reflective process, then observing a master coach, implementing coaching, and culminating with coaching with fidelity. Initial comments shared have been positive as mentors are reporting their new hires are expressing how helpful it is to have some structured time with mentor or supervisor.

- COPA-Cori

COPA has been working to answer the group's question of "where do we go next?" There was an informational meeting online at end of February with 35 folks participating who determined the following three goals:

1. What kinds of PD training, resources, etc. do we need to support providers? (led by Stephanie Paul and Selena Layden)
2. How do we broaden our provider resource pool by including BCBA's as DS providers? (led by Beth Pruitt)
3. Updating the CoPA website to ensure information is current and accessible (led by Kate Bietel)

If others are interested in serving on any of these workgroups, please contact Cori.

#### 4. New Fiscal Year Planning

In looking ahead to next year, the PD team is considering topics for an idea that resulted from the recent LSM meeting - EI Learning Bytes. These are the idea of a place on the website that

a supervisor could access a quick 15 minute activity for a PD topic that relates to their team. One idea is to update the current mini-lessons on the site. Additionally, other ideas were sought from the team and included:

IDEAS:

- Writing outcomes (Carol)
- Critical thinking – ethics with clients (Erin)
- Poverty vs. child abuse (Erin)
- Leading family conversation with regard to what service and/or provider might be best match with a family (Stacie)
- Coaching “learning bytes” that might specifically address challenges such as when the family is not following through with Joint Plan or what to do when a parent keeps leaving the room or session.
- Social emotional aspect of parenting (Beth) – how do we discipline our children w/o leaving them feeling as if our love has been withdrawn?
- Short videos (Kim Griffith) that could be used by systems focused on specific topics

Other ideas can be emailed to Dana, Cori, or Stacie.

- Ongoing coaching training/support  
At recent LSM meeting, LSMs reported they would like more support related to ongoing coaching training with new staff. PD team recognizes that local level support is often more effective and efficient but some LSMs feel they are not fully comfortable with being the person to do this with their system. Some of the resources being developed to address these concerns include fidelity checklists (through the Fidelity Assessment SSIP workgroup); considering options such as video reflections; or meeting as needed with a mentor such as the Coffee with a Coach idea used in Fairfax in the past successfully.

○ ToTs-Cori and Dana

- Suggestions for topics & presenters
- Format – part 1 (content) and part 2 (application)

Cori shared feedback received related to ToT. For the most part, responders feel ToTs are helpful. Also, part1 (content) and part 2 (application) format has been received well through survey responses. What other topics in the coming year might we consider as part 1/part 2 options?

IDEAS:

- Neonatal Abstinence Syndrome –Part 1 (what is it? How might it affect babies?) and Part 2 (Specific strategies for working with families); would be good to talk with Sharlene Stowers
- Deaf educator contacted Cori about new bill – LEAD-K – through early intervention, previously had been a school age focus – bill was asking for educational resource, new providers, Catherine will be meeting with DOE to see what is being proposed. Cori’s person shared that through this bill all deaf children must learn ASL and there is concern that bill is taking away parent choice. Patty shared she is on the EHDl committee and this has not come up with them. Their next meeting is June 2.
- Autism – consider specific aspects (i.e. PECS, building joint attention) and then how an EI person might address in the home as opposed to a medical model.

Thanks for your work!

Next Meeting – July 17, 10:30-12:00