



Integrated Training Collaborative Meeting
October 19, 2015
Agenda/Meeting Minutes



Monday, October 19, 2015 10:30am - 12:00pm

Attending: Patty Eitemiller, Sheryl Fahey, Erin Austin, Pam Park, Beth Tolley, Adrienne Frank, Anne Brager, Catherine Hancock, Kris Ganley, Carol Burke, Dana Childress, Cynthia Core

Next meeting: January 18, 2016

1. Welcome, Announcements, & Celebrations

Patty – Dana won DEC student award. DEC was a fantastic conference!

Adrienne – Just came back from 2 days of IMH sessions with HVC and for supervisors. Also was another IMH symposium going on. There were a few EI folks from NoVA who participated in both days and reflected on role of IMH endorsement. Got a tremendous amount out of reflective supervision, which has been extremely helpful.

Carol – attended IMH symposium. Went to excellent break-out session on how to be a therapist when you aren't a therapist.

Welcome new member: Cynthia Core, faculty at GWU

2. State & National Activities

I&TC office, T/TACs, VCPD, universities, local systems, Partnership, others

Upcoming Conferences

- Zero to Three – Dec 2-4 in Seattle
- SHAV – March 16-19, 2016 in Chantilly, VA
- ICD-10 webinar – Kelly Hill – on Friday
- Region 4 is doing an outcome development and IFSP training – providers, SCs, intake clinicians etc. Will be a half-day session with about 60 people. Cori and Dana will be presenting.
- ToT on Dec 1st will be on family outcomes. Beth, Anne and Kyla will be planning and presenting. Will be meeting with LSMs to plan too.
- Pam (Fairfax) – With recent contracts, they have brought on new vendors. Running a 3-part orientation: orientation to Fairfax, coaching, NLE practices, etc.; documentation and narrative writing; writing outcomes. Totals 5 hours of training for all new providers/vendors. All face-to-face, offered separately in 3 sections and on ongoing basis. Will be offered as needed right now but plan to eventually offer monthly. Documentation will probably be offered quarterly. Had good feedback. Have been working on this since the Spring. Is a requirement in provider contracts. Also requiring teaming in provider contract – at least 1 hour of teaming per 75 families. Vendors meet 1x/mo for formal teaming with their staff; vendors are responsible for holding these. Pam and/or Kim also attend to provide support. Also instituted regional coaching group (Loudon, Prince William, Arlington, Fairfax) – support providers, develop tools, elaborating on in from coaching handbook, etc. Very exciting!
 - Cynthia will get in touch with Pam to attend. Teaches in Speech and Hearing program.

3. Updates on current ITC work and tie to ITCVA Priorities and SSIP

- CCSS (Kris shared, per VCPD state committee)
 - 2016 - Considering something online via technology as a possibility per Dept. of Ed committee members; won't have an in-person component next year; issues are conference size and location
 - Looking at 2017 for next in-person conference
- Certification Modules Revisions Update
 - Making steady progress on revisions:
 - Package 1 (overview of EI) is ready but won't be released until we have others ready
 - Package 2 (EI Practices) – 3 modules are developed and will be undergoing review of state staff very soon.
 - Package 3 (EI Process) – Ben's Journey module is in final stages of formatting. Will undergo state staff review soon, then will be reviewed by ITC members. Outcome module will enter formatting stage soon; content has been developed and is begin reviewed by state staff now.
 - Package 4 – content development is underway
- Coaching Facilitation Guide & Implementation Project
 - Reviewed guide and implementation project. We have 11-12 local systems interested in participating. First implementation support meeting will be held in November and will continue until April.
 - Sheryl and Kris are interested in sharing the Guide with T/TAC folks.

4. Highlights of 2015-2016 ITC Workplan

- Major projects
- ToTs schedule and topics
- SSIP activities

Reviewed workplan projects for the coming year. See below for input.

5. Request for Feedback/Assistance from ITC Members:

- Feedback on ToT web-discussion – Patty attended and felt that it went well.
- Ideas for questions to ask during web discussion on primary service provider:
 - How do we explain it? How is it explained by SCs, by providers? - do we understand what it is? – Need to make sure we're really clear on what it is?
 - How to continually monitor that? (especially for our providers)
 - What do interventionists feel are the benefits? Challenges? How do we support those challenges?
 - How do you bill for helping support families? (outside of your discipline)
 - How do you bill for the time back in the office to get ideas? – how do you pay people to be the behind-the-scenes supports for each other
 - How do you choose the primary provider? Is it the most immediate need or do you think long-term for child/family needs? Issue of role release – how comfortable are you with taking on another provider's responsibilities/do you have confidence in your colleagues (role sharing)?
 - How should providers be doing in terms of documentation/notes to show that they are working on multiple areas of development? (ex: SLP working on motor)

- When do you consider a secondary provider? Under what situations? How do you consider when you need to change the primary provider?
- Suggestions for presenters on TBI, coaching child care providers, and ABA and developmental services (being discussed at CoPA)
 - TBI – Mandy Tribe (CHKD)
 - We'd like to have a panel of EI providers and child care providers for this webinar. Will discuss ideas for presenters at a future ITC meeting since this webinar isn't until June.
- Ideas and volunteers needed to help draft a training guide for a new video
 - Interested in joining the workgroup: Patty, Cynthia, Carol, Erin (or one of her supervisors), Pam (or Kim Griffith)
 - Dana will get in touch soon to initiate this project
- Need more pictures – particularly need pics of families in natural routines, service providers and families together in routines (not on the floor), diversity

6. Other Business? - none

Do you have a colleague who might be interested in the work of the ITC? Let us know!