

**Integrated Training Collaborative Quarterly Meeting
Meeting Minutes 4/27/2020**

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Meeting ID: 473 252 863

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Participants: Catherine Hancock, Deana Buck, Patty Eitemiller, Kyla Patterson, Christine Spence, Christan Coogle, Lisa Santra, Cori Hill, Ana Brecht, Adele Rohner, Erin Austin, Cathy Cook, Carol Burke, Lisa Terry, Dana Childress

1. Welcome/Introductions & Celebrations/Announcements

All

- Deana is retiring 6/1. It's been wonderful working with you all :)

2. State and National Activities

a. Part C Update

Catherine

- i. adapting to COVID19 and our work in EI. Providing support to providers
- ii. funding support continued in the caboose amendment for FY 2020 and \$\$ continues to be in the FY 2021 budget. Finalized once Governor signs budget. Funding will cover services provided this year (in the caboose amendment).

b. VCPD

Cori

- i. Spring Summits were put on hold due to COVID19. There is a concern about funding in light of budget decisions. VCPD has a meeting next week to consider some kind of virtual event and consolidation of topics across the state. There may be an option of extending the \$\$.
- ii. Increase in work with Institutes of Higher Ed (IHE)s through VCPD. The Faculty Institute happened this past year with direction from faculty members - and provided \$\$ to support the event in C'ville. Our Part C work plan also has work targeted to IHEs in our workplan. Should we hold some type of event in the fall as a virtual event? This would focus on discussions that started at the last LSM meeting. Yaoying Xu from VCU has funding and may be able to support speakers. This topic was also supposed to be on the agenda at the March LSM meeting. How does this work all align with other changes that are happening in VA in the world of personnel preparation?

c. DEC

i. Service Coordination CoP

Dana

1. Dana leads this with a colleague from another state. They plan web conversations, share resources with over 500 members from across the US. The group has strong participation from people from across the country. The next one is on 5/14. This year's project is the Joint Position Statement (with Infant Toddler Coordinators Assoc - ITCA). It will go out for DEC member review soon. Dana can also share with others -- comments due at end of May. They hope to launch at the DEC meeting in October. It focuses on the expertise of SC and the complexity of the work they do. It also includes recommendations.

ii. Service Coordination Joint Position Statement
(see above)

Dana

iii. Recommended Knowledge and Skills of SC Survey

Cori

1. Sent out information about work that is being done looking at skills and knowledge for SCs. It should be helpful for states that don't currently have these in place. The survey is a chance to comment on the draft RKSSCs. Please share it with others in your

community. The survey closes 5/1 (Friday). Now is the chance to look at the survey. We sent it out by email. Follow-up with Cori if you have questions.

- iv. Assessment Manuscript Cori
 - 1. Anne Brager, Cori, Lisa, and Dana wrote an article that is included in the DEC Assessment manuscript. Whoo hoo!!! It came out 2 weeks ago. You have to buy it to access the content.
- v. VA DEC Christian
 - 1. Updates to share: focusing on continuing communication between VDOE and members. Updating website, FB page. Plan for a free webinar on updates from DC that will be done in coordination with CEC. Also looking for DEC members! Please join. Also looking for a PD chair and a treasurer. Terms begin in June. Serra, the DEC president, can be reached at serradearment@gmail.com
 - 2. CEC/DEC is offering free membership !!! Please check this out. If you join in this way, please connect with the EI COP. VA DEC website: <https://www.vadec.org> and DEC Membership: <https://www.dec-sped.org/become-a-member>
- d. ACT Early Deana
 - i. Deana to continue serving as Act Early Ambassador. New FB page launched. Please check out and share the Milestones Tracker App.
- e. aRPy Ambassador Lisa
 - i. Lisa will serve as aRPy Ambassador for the next 2 years. She has orientation this year and the goal is to share the DEC Recommended practices in our work in VA. She has orientation this week.
- f. Upcoming Conferences
 - i. DEC October 20-23 in MN
 - ii. Zero to Three October 7-9 in UT
 - iii. CEC March 3-6 in MD

3. **Highlighted Work Plan Deliverables**

- a. COVID19 response page and resources Dana
 - i. Page established -- resources posted at least 2x a week. This week we're going to post some videos that show EI in action (<https://www.youtube.com/watch?v=gXkHD71g-Hc> and Coaching during Family Chores <https://www.youtube.com/watch?v+=PVyJr6arwM&feature=youtu.be> Trying to be careful to use examples that reinforce and support our approach. The ECTA website is the hub for this content. Great to see the hard work that is happening all across the state to be responsive to this need.
- b. Things on hold with pandemic Cori
 - i. Kaleidoscope - May session cancelled - hope to reschedule for the fall
 - ii. Coaching Implementation Project - postponed
 - iii. Leadership Book Study planning - had been meeting monthly but cancelled April meeting and may also cancel in May due to shifting priorities
- c. Portsmouth assistance Lisa
 - i. DBHDS is now taking leadership for the EI system in Portsmouth. Telisha is lead, Karen supporting
 - ii. Lisa is offering support in Portsmouth, primarily intakes and telehealth.
- d. [Telelections](#) and social media Lisa
 - i. Featuring video examples of telehealth in action - posting 2x week
- e. Talks on Tuesday Cori
 - i. April/May-Feeding - Part 2 in May. Great response to the session in April. Recording posted.
 - ii. No June ToT; will resume in September
- f. SC Chats Lisa
 - i. Will hold in July with a focus on the COS process and the SCs role

- ii. We did a survey of topics for future SC Chats and are looking at results. One interesting thing is that we had a healthy response from people who haven't yet participated and they identified topics that have already been addressed. Let us know if you have other ideas.
- g. Provider Learning Communities (PLC) planning All
 - i. Provide entry-level and veteran experience for Ei providers. Plan - 6-week sessions (1xweek) and target one for entry-level. It Will have opportunities for self-awareness and assessment. For second group, will also have self-assessment focus and then deeper analysis of topics that address needed areas. No schedule yet, but expect groups will be smaller. May have more than one, based on interest and schedules of participants. We will use a model similar to the one we used in Adult Learning course. This addresses a priority to meet the needs of providers. We'd like to have enough capacity for LSMs and administrators to plan these for staff as part of onboarding/orientation.
 - ii. How might we use these for documenting professional development requirements? Will have a count of hours
- h. Video chats on assessment Dana
 - i. trying to pull together videos of assessments -- this seems to be an urgent need in the use of telehealth. Dana is looking for LSMs and providers to get together with Dana on Zoom. She will ask prompt questions and participants will answer them. She wants to expand the focus on functional assessment. Hopes to begin calls/video clips this Friday. Goal is that they will be ~ 20 minutes. Want to turn them around quickly b/c it's a priority need. Dana is meeting with the Fairfax team today and other systems have offered to help, too.
 - ii. Dana is doing a video chat by Brookes next week -- based on the blog Dana did about telehealth.

4. **Other**-survey indicated that maintaining the same meeting schedule works best for the majority so 3rd Monday of **Jan, Apr, July, Oct from 10:30-12:00**

- **NEXT MEETING**

- Next meeting-July 27 from 10:30 am-12:00 pm

A special and heartfelt THANK YOU to Deana who got the Integrated Training Collaborative rolling many, many years ago. We would not be here without her passion for early intervention and professional development!